

Grant Letter

4 messages

cbse.aff@nic.in <cbse.aff@nic.in>
To: bvmkoradi@gmail.com
Cc: rochennai.cbse@nic.in

Mon, Nov 26, 2018 at 12:54 PM

Dear Sir/Madam,

Online Application No.:- =SL-01359-1819

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF/1130802/SL-01359-1819/2018-19**Dated:
26/11/2018**

**The Manager,
Bhavans Bhagwandas Purohit Vidya Mandir, Koradi
NANDA PHATA,KHAPARKHEDA ROAD, KORADI
NAGPUR
MAHARASHTRA ,NAGPUR , 441111
(M: 9272225522)**

Subject : Provisional Affiliation up to Secondary Level- regarding.**Ref : Application No. SL-01359-1819 dated 20.06.2017.**

With reference to your application on the subject cited above; I am directed to convey the sanction for Provisional Affiliation as per details given below :

| | |
|---|-------------------------------------|
| Affiliation No. | 1130802 |
| Affiliated for | Secondary School Examination |
| Category | Fresh Affiliation |
| Period of provisional affiliation | 01.04.2018 to 31.03.2021 |
| Year and Month From which admission can be taken in Class-IX | 1 April, 2018 |
| Year and Month in which first batch of Class-X will appear in board examinations | March, 2020 |
| SUBJECTS ALLOWED: | |
| Languages | NA |
| Elective Subjects | NA |

The facilities reported at the time of last inspection:

| S.No. | Detail | Nos | Size |
|--------------|------------------------------|------------|---------------------------|
| 1 | Area of school campus | -- | 40468.56 Sq.Meters |

| | | | |
|----|------------------------------------|------------------------|----------------------|
| 2 | Built up area | -- | 14031.2 Sq.Meters |
| 3 | Area of play ground | -- | 16723.715 Sq.Meters |
| 4 | Composite Science Lab | 1 | 26.49 X 23.96 Sq Fts |
| 5 | Mathematics Lab | 1 | 24.22 X 26.8 Sq Fts |
| 6 | Computer Lab | 1 | 35.2 X 32.21 Sq Fts |
| 7 | Biology Lab | -- | -- |
| 8 | Chemistry Lab | -- | -- |
| 9 | Physics Lab | -- | -- |
| 10 | Library rooms | 1 | 65.19 X 34.02 Sq Fts |
| 11 | Class rooms | 44 | 27 X 24.22 Sq Fts |
| 12 | Class rooms | 33 | 27 X 24.22 Sq Fts |
| 13 | Name of society running the school | Bharatiya Vidya Bhavan | |

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school should go through the provision of **Affiliation and Examination Bye Laws** and keep a copy thereof for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
- The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.**
- The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

| | Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|----|--|-----------|------------------------------------|---|
| a) | 1.0 acre | 1250 | 02 in each class | 04 each in class XI and XII |
| b) | 1.5 acre | 1875 | 03 in each class | 04 each in class XI and XII |
| c) | 2.0 acre | 2500 | 04 in each class | 04 each in class XI and XII |
| d) | School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. | | | |

- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
- The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
- The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
- The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
- The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
- The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint

- qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
 13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
 14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
 15. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
 16. Teachers are to be educated to avoid **Corporal Punishment** i.e. rule no. 44.1 (d & e).
 17. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the '**Rights of Persons with Disabilities Act 2016**'.
 18. The school shall take care of **Health, sanitation and fire safety** requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
 19. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
 20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.
 21. The school should not use the facilities available for commercialization:-

| | |
|-----|---|
| (a) | As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever. |
| (b) | As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee. |
 22. **Admission to the school** is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
 23. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises
 24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
 25. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
 26. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service Contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
 27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
 - (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
 28. Continuous **sponsoring of students at Board examination** is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
 29. **School infrastructure and teachers** should be made available as per rule no. 13.4 for examinations conducted by the board and evaluation of answer scripts
 30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
 31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
 32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE

and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility

33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
39. The school is directed to submit an affidavit duly notarized with in 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
41. The school shall apply for further Extension of Provisional Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
46. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
47. **The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the these conditions the school will be liable for action as per rules:-**

*N.A.

Assistant Secretary

Encl: as stated above.

To view detailed letter visit our website. If letter is not placed within 10 days, register your request for letter at cbse.aff@nic.in.

http://cbseaff.nic.in/cbse_aff/Form/Login.aspx

** Please do not reply to this mail.

Central Board of Secondary Education
Affiliation Unit, AMC Cell
Preet Vihar,
Delhi 110092
Email : cbse.aff@nic.in

Sarbani Bose <bvmkoradi@gmail.com>
To: cbse.aff@nic.in

Wed, Nov 28, 2018 at 1:03 PM

Respected sir/Madam

As per mentioned in point no 39 of the Affiliation Grant letter No. **CBSE/AFF/1130802/SL-01359-1819/2018-19 dated 26/11/2018**

no format of affidavit is attached herewith the letter. Kindly send the format so that we can submit it to CBSE for the same at the earliest.

Kindly do the needful

Thanking you

[Quoted text hidden]

--

Warm Regards,

Ms. Sarbani Bose
Principal

Bhavan's B.P. Vidya Mandir,
Koradi,
Nagpur

Ph: 9272225522

Sarbani Bose <bvmkoradi@gmail.com>
To: cbse.aff@nic.in

Thu, Dec 6, 2018 at 2:37 PM

Dear Sir,

I wish to thank you for the grant of Affiliation to our school Bhavan's B.P. Vidya Mandir, Koradi, Nagpur, with reference to the letter no: NO . CBSE/AFF/1130802/SL-01359-1819/2018-19 dt. 26.11.2018.

Kindly note that this year we have classes only upto Std. VIII. The students will be enrolled for class IX in the academic year 2019-20 and the first batch of class X will appear in the board examinations in March, 2021.

Also in the mail received from you it is mentioned that the school has to submit an affidavit as per the format enclosed with the mail and duly notarized within 15 days of issuance of grant letter as an instrument of acceptance of terms of affiliation. However no format has been received so far. The same will be send no sooner we receive it from CBSE.

Thanking you,

Yours faithfully,

[Quoted text hidden]

Sarbani Bose <bvmkoradi@gmail.com>
To: cbse.aff@nic.in

Mon, Apr 8, 2019 at 11:26 AM

Dear Sir,

This is with reference to your mail dated 26.11.2018 to us - 'Bhavan's B.P. Vidya Mandir, Koradi', Nagpur regarding grant of Affiliation vide letter no: NO . CBSE/AFF/1130802/SL-01359-1819/2018-19. I wish to bring it to your kind notice that we have not received the hard copy of affiliation certificate till date.

Also in the mail received from you it is mentioned that the school has to submit an affidavit as per the format enclosed with the mail and duly notarized within 15 days of issuance of grant letter as an instrument of acceptance of terms of affiliation. However no format has been received so far.

School has hence submitted commencement certificate as an instrument of acceptance of terms of affiliation (**Appendix VIII**) as per the New Affiliation Bye laws issued on dated 18th October 2018.

We are enclosing the grant letter received with the mail. We request you to kindly sent us the Affiliation Certificate at its earliest.

Thanking you in anticipation.

Yours faithfully,

(Ms. Sarbani Bose)
Principal

[Quoted text hidden]



CBSE Grant Letter.docx
30K

Grant Letter

cbse.aff@nic.in via nic.in

Mon, Nov 26, 2018,
12:54 PM

to me, rochennai.cbse

Dear Sir/Madam,

Online Application No.:- =SL-01359-1819

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF/1130802/SL-01359-1819/2018-19

**Dated:
26/11/201
8**

**The Manager,
Bhavans Bhagwandas Purohit Vidya Mandir, Koradi
NANDA PHATA,KHAPARKHEDA ROAD, KORADI
NAGPUR
MAHARASHTRA ,NAGPUR , 441111
(M: 9272225522)**

**Subject : Provisional Affiliation up to Secondary Level-
regarding.**

Ref : Application No. SL-01359-1819 dated 20.06.2017.

With reference to your application on the subject cited above; I am directed to convey the sanction for Provisional Affiliation as per details given below :

Affiliation No.

1130802

| | |
|---|-------------------------------------|
| Affiliated for | Secondary School Examination |
| Category | Fresh Affiliation |
| Period of provisional affiliation | 01.04.2018 to 31.03.2021 |
| Year and Month From which admission can be taken in Class-IX | 1 April, 2018 |
| Year and Month in which first batch of Class-X will appear in board examinations | March, 2020 |

SUBJECTS ALLOWED:

| | |
|--------------------------|-----------|
| Languages | NA |
| Elective Subjects | NA |

The facilities reported at the time of last inspection:

| S.No. | Detail | Nos | Size |
|--------------|------------------------------------|------------------------|----------------------|
| 1 | Area of school campus | -- | 40468.56 Sq.Meters |
| 2 | Built up area | -- | 14031.2 Sq.Meters |
| 3 | Area of play ground | -- | 16723.715 Sq.Meters |
| 4 | Composite Science Lab | 1 | 26.49 X 23.96 Sq Fts |
| 5 | Mathematics Lab | 1 | 24.22 X 26.8 Sq Fts |
| 6 | Computer Lab | 1 | 35.2 X 32.21 Sq Fts |
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| 11 | Class rooms | 44 | 27 X 24.22 Sq Fts |
| 12 | Class rooms | 33 | 27 X 24.22 Sq Fts |
| 13 | Name of society running the school | Bharatiya Vidya Bhavan | |

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there off** for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
3. **The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.**
4. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

| Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|--------------------|------------------|---|--|
| a) 1.0 acre | 1250 | 02 in each class | 04 each in class XI and XII |
| b) 1.5 acre | 1875 | 03 in each class | 04 each in class XI and XII |
| c) 2.0 acre | 2500 | 04 in each class | 04 each in class XI and XII |

- d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
7. The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
8. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
9. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
10. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
11. **The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
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20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.
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 - As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that
 - (a) commercialization does not take place in the school in any shape whatsoever.
 - As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as
 - (b) commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of

fee.

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27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
 - (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous **sponsoring of students at Board examination** is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
29. **School infrastructure and teachers** should be made available as per rule no. 13.4 **for examinations** conducted by the board and evaluation of

answer scripts

30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility
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34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned

Safety of Children in schools.

39. The school is directed to submit an affidavit duly notarized within 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
41. The school shall apply for further Extension of Provisional Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
46. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
47. **The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the**

these conditions the school will be liable for action as per rules:-

*N.A.

Assistant Secretary

Encl: as stated above.

To view detailed letter visit our website. If letter is not placed within 10 days, register your request for letter at cbse.aff@nic.in.

http://cbseaff.nic.in/cbse_aff/Form/Login.aspx

** Please do not reply to this mail.

Central Board of Secondary Education
Affiliation Unit, AMC Cell
Preet Vihar,
Delhi 110092
Email : cbse.aff@nic.in



Sarbani Bose <bvmkoradi@gmail.com>

Grant Letter

2 messages

cbse.aff@nic.in <cbse.aff@nic.in>
 To: bvmkoradi@gmail.com
 Cc: ropune.cbse@gmail.com

Tue, Sep 22, 2020 at 10:55 AM

Dear Sir/Madam,

Online Application No.:- =EX-00522-2122

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF/EX-00522-2122/2021-22/

Dated:
22/09/2020

**The Manager,
 Bhavans Bhagwandas Purohit Vidya Mandir,
 NANDA PHATA,KHAPARKHEDA ROAD, KORADI
 Nagpur
 MAHARASHTRA ,NAGPUR , 441111
 (M: 9272225522)**

**Subject : Extension of General Affiliation up to Secondary Level/Sr Secondary-
 regarding.**

Ref : Application No. EX-00522-2122

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below :

| | |
|--------------------------------------|---|
| Affiliation No. | 1130802 |
| Affiliated for | Extension of General Affiliation |
| Category | Extension of Affiliation |
| Period of General affiliation | 01.04.2021 to 31.03.2026 |

The facilities reported at the time of last inspection:

| S.No. | Detail | Size |
|--------------|--|---------------------------|
| 1 | Area on which school building situated reported by the IC | 40468.56 sq meters |
| 2 | Area of play ground | 16723 sq meters |

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer.
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
7. **Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections of the school shall be restricted to **75** as per the number of class rooms reported during inspection and further increase shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. The school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/ notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
18. The school is required to renew all mandatory certificates from time to time & shall abide by the conditions laid herein.
19. The school shall be responsible to comply immediately with the conditions mentioned in the grant letter and shall also maintain record of certificates, compliances, data and other records/information and shall be fully responsible to

produce all such records before Board when asked for failing which necessary action shall be taken as per Affiliation-Bye-Laws.

Joint Secretary(Affiliation)

* As per the Boards circular NO. 09/2020 vide No.CBSE/AFF/EXTENSION/2020/dated 14.07.2020 the Board has withdrawn the inspections regarding extension of the school. Therefore the extension of the school is granted on the basis the data provided by the school and recommended by the concerned DEO. Therefore the school is solely responsible for submitting any untruthful information in the application for extension as well as in DEO Certificate submitted by the school. The school shall also be liable for action by the appropriate govt. in case of violation/non- compliance of the concerned Govt. norms.

* Some teachers are untrained. Hence, the school is required to appoint more trained and qualified teachers as per the Board norms.

Joint Secretary

Encl: as stated above.

To view detailed letter visit our website. If letter is not placed within 10 days, register your request for letter at cbse.aff@nic.in.

http://cbseaff.nic.in/cbse_aff/Form/Login.aspx

** Please do not reply to this mail.

Central Board of Secondary Education
Affiliation Unit, AMC Cell
Preet Vihar,
Delhi 110092
Email : cbse.aff@nic.in

Sarbani Bose <bvmkoradi@gmail.com>
To: Annapoorni Shastri <annapoorni.1952@gmail.com>

Wed, Sep 23, 2020 at 9:20 AM

Respected ma'am,
Please find the grant letter received from CBSE.

[Quoted text hidden]



Sarbani Bose <bvmkoradi@gmail.com>

Grant Letter

1 message

cbse.aff@nic.in <cbse.aff@nic.in>
 To: bvmkoradi@gmail.com
 Cc: ropune.cbse@gmail.com

Wed, Dec 16, 2020 at 5:30 PM

Dear Sir/Madam,

Online Application No.:- =SS-00253-2122

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF//SS-00253-2122/2021-22**Dated:
16/12/2020**

**The Manager,
 Bhavans Bhagwandas Purohit Vidya Mandir, Koradi
 NANDA PHATA,KHAPARKHEDA ROAD, KORADI
 Nagpur
 MAHARASHTRA ,NAGPUR , 441111
 (M: 9272225522)**

Subject : Upgradation up to Senior Secondary Level- regarding.**Ref : Application No. SS-00253-2122 dated 16.01.2020.**

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below :

| | |
|---|--|
| Affiliation No. used as User ID for both OASIS and LOC/Registration System | 1130802 |
| School No. | 30764 |
| Password for OASIS and LOC/Registration System is same as that used for Affiliation Application. | |
| Affiliated for | Senior Secondary School Examination Class 1 to 12 |
| Category | Upgradation of Affiliation |
| Period of General affiliation | 01.04.2021 to 31.03.2024 |
| Year and Month From which admission can be taken in Class-XI | 1 April, 2021 |

| | |
|---|---|
| Year and Month in which first batch of Class-XII will appear in board examinations | March, 2023 |
| SUBJECTS ALLOWED: | |
| Languages | English,Hindi |
| Elective Subjects | Economics, Psychology, Mathematics, Physics, Chemistry, Biology, Engg. Graphics, Physical Education, Business Studies, Accountancy, Informatics Prac. (New), Legal Studies, Computer Science (New) |

The facilities reported at the time of last inspection:

| S.No. | Detail | Nos | Size |
|--------------|---|-------------------------------|----------------------------------|
| 1 | Area of school campus | -- | 40468 (Square Meter) |
| 2 | Built up area | -- | 14031 (Square Meter) |
| 3 | Area of play ground | -- | 16723 (Square Meter) |
| 4 | Composite Science Lab | 1 | 26 ft x 24 ft (Square Feet) |
| 5 | Mathematics Lab | 1 | 24.22 ft x 26.8 ft (Square Feet) |
| 6 | Computer Lab | 1 | 35.02 ft x 32 ft (Square Feet) |
| 7 | Biology Lab | 1 | 53 ft x 24 ft (Square Feet) |
| 8 | Chemistry Lab | 1 | 68 ft x 24 ft (Square Feet) |
| 9 | Physics Lab | 1 | 53 ft x 24 ft (Square Feet) |
| 10 | Library rooms | 1 | 65 ft x 35 ft (Square Feet) |
| 11 | Occupied Class Rooms | 75 | 26 ft x 24 ft (Square Feet) |
| 12 | Vacant Class Rooms | Nil | Nil (Square Feet) |
| 13 | Name of society running the school | Bharatiya Vidya Bhavan | |

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
3. **The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in. Please see point number 46 for OASIS credentials.**
4. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

| | Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|----|--|-----------|------------------------------------|---|
| a) | 1.0 acre | 1250 | 02 in each class | 04 each in class XI and XII |
| b) | 1.5 acre | 1875 | 03 in each class | 04 each in class XI and XII |
| c) | 2.0 acre | 2500 | 04 in each class | 04 each in class XI and XII |
| d) | School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. | | | |

6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
7. The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
8. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
9. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
10. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
11. **The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of General affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
15. The school will strictly adhere with all rules regarding safety of students including Fire fighting and

Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.

16. Teachers are to be educated to avoid **Corporal Punishment i.e.** rule no. 44.1 (d & e).
17. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the '**Rights of Persons with Disabilities Act 2016**'.
18. The school shall take care of **Health, sanitation and fire safety** requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
19. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.
21. The school should not use the facilities available for commercialization:-

| | |
|-----|---|
| (a) | As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever. |
| (b) | As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee. |

22. **Admission to the school** is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
23. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises
24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
25. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
26. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service Contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
 - (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous **sponsoring of students at Board examination** is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
29. **School infrastructure and teachers** should be made available as per rule no. 13.4 for **examinations** conducted by the board and evaluation of answer scripts
30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website

- containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone numbers etc.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
 32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility
 33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
 34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
 35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
 36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
 37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
 38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
 39. The school is directed to submit an affidavit duly notarized with in 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
 40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
 41. The school shall apply for further Extension of General Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of General affiliation otherwise penalty as per rules will be charged for late execution of application.
 42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
 43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
 44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
 45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
 46. Concerned Regional Office is requested to create new email id of school (30764@cbseashiksha.in), this will be used for all online activities and official communication with the Board . For example , if school number is 99999, then email ID will be 99999@cbseashiksha.in. Password for first time login for new email ID will be shared to you on school's email ID/ Mobile number of Principal given at the time of applying online for affiliation.
 47. **The School is requested to complete the process and use the email ID as per above instructions and are also requested to ensure that:-**

- a. **This email ID will be used for communication with CBSE only.** Do not use this email ID with other people or organisations.
- b. **This email ID is not to be printed on the school letter head,** to avoid its circulation in the public.
- c. **If there is a change of the Principal , proper handing over of this email ID (User ID and Password)** be done between outgoing and incoming Principal .
- d. **All the examination related work and all CBSE related correspondence will be done on this email ID only.**
48. The school shall be solely responsible for any legal consequences arising out of the use of school name/ logo/ society/ trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.

The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the these conditions the school will be liable for action as per rules:-

* The total number of sections of the school shall be restricted to 75 as per the number of class rooms reported and further increase shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.

Joint Secretary(Affln.)

Encl: as stated above.

This is a computer-generated document. No signature is required.

To view detailed letter visit our website. If letter is not placed within 10 days, register your request for letter at cbse.aff@nic.in.

http://cbseaff.nic.in/cbse_aff/Form/Login.aspx

** Please do not reply to this mail.

Central Board of Secondary Education
Affiliation Unit, AMC Cell
Preet Vihar,
Delhi 110092
Email : cbse.aff@nic.in

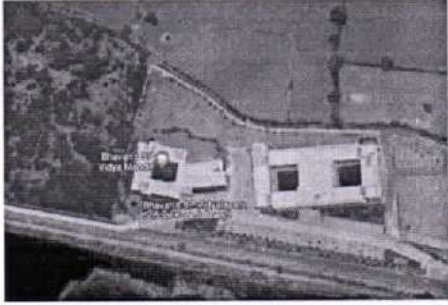
FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

| | | |
|----|--|--|
| 1 | Affiliation Number allotted by CBSE to the school: | 1130802 |
| 2 | Name of the School as per affiliation letter of CBSE: | Bhavan's Bhagwandas Purohit Vidya Mandir, Koradi, Nagpur |
| 3 | Address of the School: | Nanda Phata, Khaparkheda Road, Koradi, Nagpur |
| 4 | Standard/level/class up to which the school is running: | From Class I to Class X |
| 5 | Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same. | YES |
| 6 | U-DISE code allotted to the school: | YES 27090502315 |
| 7 | Name and address of the Trust/Society/ Company(under section-8) running the School as on date | Bharatiya Vidya Bhavan |
| 8 | Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date? | YES |
| 9 | Purpose of present application: | Upgradation to Senior Secondary Level |
| 10 | Location of school |  |


PRINCIPAL
Ms. Sarbani Bose
(Principal)
Bhavan's B. P. Vidya Mandir
Nanda, Khaparkheda Road, Koradi, Nagpur-441111


Education Officer (Secondary)
Zilla Parishad, Nagpur-01
(Signature of D.E.O.)

APPENDIX-III


| | | |
|--|---|---|
| 11 | Has the school obtained Recognition Certificate from the State Government from class-1 to 8 ? | YES |
| 12 | Number of Recognition Certificate from class-1 to 8 and date of issue: | 1 (03/10/2016)K ZP NAGPUR/PNGD/EDUCATION/PRIMARY/ GRANT/7677/16 |
| 13 | Is the School affiliated to any other board besides CBSE for Class-X or XII examinations? | NO |
| INFORMATION REGARDING LAND DETAILS AND OWNERSHIP | | |
| 14 | Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall? | YES |
| 15 | Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary | YES |
| 16 | Total area (in square meters) in respect of 14 and 15 above on which the school is situated: | 40468.564 Sq.Mtr. |
| 17 | The land is in the possession of the school/ Trust/Society/Company legally by way of: | Lease deed |
| 18 | Name of the Owner/Lessee of the land in respect of point-16 above: | Bharatiya Vidya Bhavan |
| 19 | In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease: | From 2015 to 2045 (Extendable to Next 60 Years) |
| 20 | Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above? | NO |
| INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS | | |
| 21 | Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school? | YES |
| 21(a) | If yes the date of last inspection: | 13-10-2017 |
| 22 | Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire | YES |
| 22(a) | If yes the date of last inspection: | 20-09-2019 |
| 23 | Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has | YES |


Ms. Sarbani Bose
(Principal)

PRINCIPAL
Bhavan's B. P. Vidya Mandir
Nanda Khaparkheda Road, Koradi, Nagpur-441111


Education Officer (Secondary)
Zil. Nagpur, Nagpur-01

| | | |
|--|--|---|
| 23(a) | If yes the date of last inspection: | 15-07-2019 |
| INFORMATION REGARDING THE STAFF | | |
| 24 | Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government? | YES |
| 25 | Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government? | YES |
| 26 | Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed) | YES |
| 27 | Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government? | YES |
| Signature with Stamp (of School Manager) | | Signature with Stamp (of School Principal) |
| SMT. A. SHASTRI DIRECTOR Bharatiya Vidya Bhavan Civil Lines, Nagpur-01 | | Bose Principal Bhavan's B. P. Vidya Mandir Koradi, Nagpur |
| (This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school) | | |
| File No..... 7574 | | Date of Issuance..... 02/12/2020 |
| 1 | This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found | |
| 2 | Is the school recommended for extension/upgradation of affiliation? | YES/NO extension/upgradation |
| | | Signature Education Officer (Secondary) (Name and Stamp of Issuing DEO) Name Parishad, Nagpur-01 |
| | | DISTRICT EDUCATION OFFICER/NAME OF DISTRICT |
| | | Counter Signature (Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT |


 Ms. Sarbani Bose
 (Principal)
 Bhavan's B. P. Vidya Mandir
 Koradi, Nagpur


 Education Officer (Secondary)
 (Signature of D.E.O.)
 Name Parishad, Nagpur-01